

May 2007 Washington, DC Area AiG Conference

Monthly Meeting of Local
Committee

August 31, 2006

Agenda

- Prayer
- Introductions
- People in new positions
- Local Committee Priority Needs
- Review of Action Items from July 27 Meeting (See Backup Slides)
- Overall Status
- Financial Update
- Timeline (See Backup Slides)
- Strategy for Building Church Lists
- List building at BRBC 9/16/06 and 10/21/06
- Wrap-up/Action Item Review
- Next Meeting
- Back up slides
 - Action Items
 - Detailed Timeline
 - Detailed List of Local Committee Positions

Introductions

People in New Positions

- Joe Wang – Publicity Manager
- Jeremy Gibson – Telephone Manager
- Gene Seiberlich – Transportation Manager
- Jason Bassett – Howard County, MD Coordinator
- Joyce Wardrick – DC Coordinator

Local Committee Priority Needs

- County Coordinators for:
 - **Arlington County/Alexandria, VA*** – (4 callers needed)
 - **Loudoun County, VA** – (5 callers needed)
 - Spotsylvania County, VA
 - Orange County, VA
 - Fauquier County, VA – (4 callers needed)
 - **Prince Georges County, MD*** – (35 callers needed)
 - Charles County, MD – (5 callers needed)
 - Calvert County, MD –
 - St. Mary's County, MD –
- Minority Church Managers -
 - African American Church Manager - (44 callers needed)
 - Korean Church Manager -
 - Spanish Church Manager

* **Most urgent needs** 5

Current Status

- Christian Fellowship Church will supply portable sound system for CLM
- Recruiting for Local Committee is largely complete except for County Coordinators

Financial Update

(Jim Shipe)

- Donations
- Requests to your Church, email Jim Shipe when you have done this. We need **EVERYONE** on the committee to do this
- Outreach to friends that would support

Church List Building

(Chap Gleason)

- <http://www.the-gleasons.com/>
- Click on the AiG link
- The flow diagram is at the bottom of the page and labeled “here is a Flow Diagram”, it is item number 8.
- The rest of the List building process is item number 9.

Wrap-up/Action Item Review

Next Meeting

- Date and Time: Sept 28, 2006, 7:00-9:00 PM
- Place: Centreville Baptist Church

Back-up Slides

Action Items from Previous Meetings

- Ron to check to see if parking at the industrial complex next door to The Community Church might be available for overflow parking for the Conference – status: AiG to follow up with church
- Fred Pearce will undertake a pilot project to update the Montgomery County 1997 church list, using the AiG non-supporting denominations list and www.yellow.com. The committee will use Fred's new Montgomery County church list and the 1997 Montgomery County church mailing list as a guide for determining the number of invitations for which we should budget – complete
- Recruit for Local Committee, County Coordinators, callers – status: ongoing.
- AiG HQ to e-mail in 60 mile radius for Volunteers for Local Committee – status: complete
- Cris Loop will outreach to SHARENET home schooling groups/newsletters – status: Cris will update

Action Items from Previous Meetings (Cont'd)

- Invite Dr. Fred Snowden of The Community Church to a Local Committee Meeting – Status: defer until after January 1, 2007
- The Publicity Manager should consider other organizations, such as FISH, Western Fairfax Christian Ministries in publicizing the Conference – Status: assign to Publicity Manager
- Ron Reese is to send the preliminary budget to the Local Committee – status: complete
- Ron to ask County Coordinators to identify local Christian radio stations – status: complete
- Chap will send an example letter to solicit donations from sponsor churches separately from the minutes ▪ – status: complete

Action Items from Previous Meetings (Cont'd)

- Those receiving the July minutes to call Ron Reese at 703-620-5313 or e-mail him at rareese@maranatha.net to let him know if you can to work the third Saturday of September and the third Saturday of October to put together church lists for selected counties for which we have no county coordinators – status: few responses
- Find a location (s) with a wireless LAN for the third Saturdays of September and October – status: complete
- Ron Reese, Chap Gleason, and Jim Shipe devise an approach to get on local church calendars; Status: complete – ask Local Committee members; ads in home school groups newsletters, County coordinators ask local creation contacts

Action Items from Previous Meetings (Cont'd)

- Ron to e-mail James Steffen with corrections and additions to the AiG website future event listing for the Washington, DC Conference at www.answersingenesis.org/DC – status: complete
- Chap Gleason and County Coordinators, change all applicable documents to read “denominations that do not support a literal Genesis.” County coordinators please be sure that this change is made to documentation you will be handing out to those who will be helping you build church lists and to phone callers – status: complete
- Chap Gleason to add a column “likely to support literal Genesis” field in the church spreadsheet – status: complete

Action Items from Previous Meetings (Cont'd)

- Jim Shipe and Chap Gleason try to enlist a county coordinator for Loudoun County by the August 31 Local Committee Meeting — status: ongoing
- Ron Reese will check to see if AiG will mail out invitations so they will arrive on February 26, one week in advance of the time we will start calling pastors and other Christian leaders to see if they plan to attend —status: timeline revision will clarify

Detailed Time Line

- Local Committee finds a host church– complete
- AiG and Local Committee Chairman/Co-chairmen sign Commitment Letter – complete
- Church and AiG sign Letter of Agreement - complete
- Local Committee secures CLM site – complete
- Updated Strategy formulated and agreed to by AiG – complete
- Local Committee formulates CLM/Local Committee Budget – by July 2006 Meeting
- Recruiting of Committee Members and Phone Callers – emphasis of July and August Meetings
- Local Committee attempts to get support for CLM in church budgets – August 2006

Detailed Time Line (Cont'd)

- Local Committee feeds contact information to AiG on Christian radio or TV stations to co-host - Aug 2006
- Local Committee Chairman attends another AiG Conference - Aug 2006
- Building of Mailing List – August, September, and October 2006
- Local Committee sends list of names and addresses of evangelical pastors and other Christian leaders in EXCEL file to AiG; send separate list of all Christian schools and home school associations - Dec 18, 2006
- Local Committee finds a backup video projector for Conference - Dec, 2006
- Local Committee installs a special, designated phone line for the CLM and the AiG Conference - January 18, - 2007

Detailed Time Line (Cont'd)

- Local Committee sends PDF copy of Conference brochure to churches and Christian schools asking them to place the event on their calendars - January 31, 2007
- AiG with Local Committee assistance, finalizes radio/TV co-hosts for Conference brochure - Feb 1, 2007
- AiG mails CLM invitations to pastors/other Christian leaders - Feb 19, 2007
- AiG sends radio spots to Christian radio stations that will support the Conference - Feb 21, 2007
- Local Committee follows up CLM invitations with a phone call reminder - Feb 26, 2007
- AiG prints and sends Conference brochures to local committee - Feb 26, 2007
- Local Committee complete fund raising for the CLM - Mar 5, 2007

Detailed Time Line (Cont'd)

- Local Committee makes a final follow-up phone call to CLM respondents - March 23-24, 2007
- AiG contacts the CLM caterer with the final reservation count - March 26, 2007
- Hold CLM - Mar 27, 2007
- Local Committee stores books/tapes/DVDs left over from the CLM until the May 18-19 Conference - March 27, 2007)
- Local Committee enlists as many pastors as possible to show the AiG video/DVD and distribute brochures in their churches - Mar 28, 2007- May 11
 - By e-mailing and phone calls, try to get evangelical churches that didn't have representatives at the CLM to distribute brochures, post Conference posters, place articles in bulletins, show 45-second promotional DVD, and otherwise promote the Conference

Detailed Time Line (Cont'd)

- Local Committee helps coordinate the Student Meeting, including taking reservation on a local phone line for groups of 25 or more - Mar 28, 2007
- Local Committee lines up interviews on talk shows (Christian first priority) for the days preceding the Conference) - Mar 28, 2007
- Local Committee promotes the Conference through all available Christian media (including radio spots) - Apr 4, 2007
- Local Committee finds churches for AiG speakers for morning worship services on May 20, 2007 - Apr 4, 2007

Detailed Time Line (Cont'd)

- Local Committee Student Meeting manager composes a seating chart for school groups - May 15, 2007
- Local Committee arranges transportation for AiG speakers from/to airport, radio/TV interviews, and churches - May 15, 2007
- Local Committee sets up A/V equipment and book tables - May 17, 2007
- Local Committee collects leftover Conference brochures to be distributed to students at Student Meeting - May 17, 2007
- AiG Conference - May 18-19, 2007; Local Committee staffs phones during Conference

Local Committee Positions

- Chairman - Ron Reese
- Co-Chairmen - Chap Gleason and Jim Shipe
- Church Manager - Chap Gleason
- County Coordinators and Minority Church Managers (24 total)
(8 on this slide)
 - Fairfax County, VA - Steve Blanchard (25 callers needed)
 - Arlington County/Alexandria, VA - **Vacant** (4 callers needed)
 - Prince William County, VA - Corry and Joni Isaac (6 callers needed)
 - Loudoun County, VA - **Vacant** (5 callers needed)
 - Fauquier County, VA - (4 callers needed)
 - Culpeper/Rappahannock County, VA - Tad Butler (3 callers needed)
 - Orange and Spotsylvania Counties/Fredericksburg, VA - **Vacant**
 - Stafford County, VA - (4 callers needed)

Local Committee Positions (Cont'd)

- County Coordinators (12) (Cont'd)
 - King George County, VA - Lanny Larrimore
 - Clarke County, VA - Rachel Mickahail
 - Montgomery County, MD - Fred Pearce (28 callers needed)
 - Prince Georges County, MD - **Vacant** (35 callers needed)
 - Howard County, MD - Jason Bassett
 - Anne Arundel County/City of Annapolis, MD - Diane Smith
 - Baltimore County/City of Baltimore (?) – **Vacant**
 - Charles County, MD - **Vacant** (5 callers needed)
 - Calvert County, MD - **Vacant**
 - St. Mary's County, MD - **Vacant**
 - Frederick County/City of Frederick, MD - Denise Cofer (11 callers needed)
 - District of Columbia - Joyce Wardrick

Local Committee Positions (Cont'd)

- Minority Church Managers (4) -
 - African American Church Manager - **Vacant** (44 callers needed)
 - Chinese Church Manager - Willie Wong
 - Korean Church Manager - **Vacant**
 - Spanish Church Manager – **Vacant**

Local Committee Positions (Cont'd)

- Equipment Manager - David and Jeremy Spicer /Jay Auxt (Assistant)
- Transportation Manager - Gene Seiberlich
- Facilities Manager -
 - CLM - Dave and Gail Britt
 - Student Meeting and Conference - Karen Jones
- Publicity Manager - Joe Wang
- Telephone Manager - Jeremy Goibson
- Volunteer Manager – Bob and Chris Loop
- Student Meeting Manager - Frank Strickland
- Prayer Manager - Michelle Yuen
- Website Manager - Tim Smith