

# May 2007 Washington, DC Area AiG Conference

Monthly Meeting of Local  
Committee

April 26, 2007

# Prayer

# Agenda

- Prayer
- Introductions
- Current Status
- Review of Action Items from Previous Meetings
- Financial Update – Jim Shipe
- Brochures Status
- Conference Matters
  - Facilities – Karen Jones
  - Volunteers – Bob and Cris Loop
  - Parking and Traffic Control – JayBee Collins
  - Registration Procedure for Volunteers
- Time Line Events to Occur in April and May
- Wrap-up/Action Item Review
- Next Meeting

# Introductions

# Current Status

- We are in the final lap
- Issues that we need to resolve
  - Ability to provide audio and video feed to Crosswalk and Reign Forest Rooms is yet to be resolved
  - Ability to borrow sufficient headsets for Mandarin interpretation is yet to be resolved
  - Rental of 49 additional chairs contingent on the outcome of the two items above
  - Limited parking, particularly if it rains

# Action Items from Previous Meetings

- Ken Ham to announce he will be speaking at the church May 20 so Conference attendees can attend (Action: Ron – status: Ron passed responsibility to AiG but still needs to remind them at the Conference)
- Need to know about how many Spanish and Chinese speaking and deaf people to expect (Action: Ron Reese and Willie Wong) – status: future; very difficult to ascertain
- Need to have some tapes of Danny Faulkner; Joe is making CDs for interpreters of an MP3 file of a talk given by Danny Faulkner in a church
- Publicize event with a table at Loudoun Senior Expo (a Loudoun County community event) to be held at the church May 10 (Action: Joe Wang) – status: dropped due to cost, effort, and limited availability of brochures
- Provide an TCC info sheet for their phone answerers. (Action: Karen) – status: incomplete; should be sufficient when CLM info stripped.

# Action Items from Previous Meetings (Cont'd)

- Check with AiG to see if we need a Video Conference information table for conference. (Action: Bryce) – status: dependent on availability of video conferencing brochures; unlikely to occur but AiG decision not final
- Check with AiG to see if Janet Parshall's interview with Ken Ham mentioned the AIG conference in May. Check with AiG if they want us to make contact with the Don Kroah Show to see if they are interested in an interview with Ken on the Thursday before the Conference. (Action: Joe Wang) – status: Joe to follow up his e-mail with a phone call
- Work with AIG to resolve differences in the list of giving from the local committee and AIG. (Action: Jim Shipe) – status: working with AiG

# Action Items from Previous Meetings (Cont'd)

- How to handle interpretation. Action: Jeremy/Ron)— status: TCC and CBC receivers operate on different frequencies; Ron and Paul Harrington will check both complete systems operating side-by-side on 4/29
- Create signs to point people to church from Route 7, including and particularly for those coming from the east. Needs also to include directions for the Greenway via Claiborne Blvd. (Action: Jim Shipe) – status: future
- AiG, TCC and Local Committee work together on the language interpretation problem (Action: James Steffen, Jenni Harris, Jeremy Spicer, Brian Ayres) – status: A/V hookup in Fire Escape sound booth was to have occurred last week but wasn't accomplished then; installation of splitter and cables to Crosswalk Room to follow ( and Reign Forest Room if headsets don't work out)

# Action Items from Previous Meetings

- Thursday, May 17, set up time is to be determined (Action: James Steffen) – status: James will be there at 1:30 PM; we start in areas other than book sales at [TBD]
- TCC to provide list and directions to local restaurants (Action: Jenni Harris) – status: unknown
- Make available church plans (Action: Karen Jones) – status: unknown
- E-mail Frank Strickland on the volunteers she has for the SM and the count of the permanent seats in the sanctuary (Action: Cris Loop ) – status: unknown
- Get information to AiG from WTRM and H.E.A.V. to make banners (Action: Joe Wang ) – status: AiG says H.E.A.V. file OK; no answer yet from AiG on WTRM file
- Volunteers will be needed to escort the children to the Creation Adventure Workshop (Action: Bob and Cris Loop) – status: working

# Action Items from Previous Meetings (Cont'd)

- Ron to ask Hee Hwang if Korean pastors believe they would need translation (instead of or in addition to Mandarin) (Action: Ron) – status: AiG recommended against doing Ko; too much effort too late
- Ask permission from the building next to the Community Church about parking there during the conference (Action: Ron) – status: TCC to make the request.
- Send Danny Faulkner mp3 file to Joe Wang for CD burning (Action: Ron) – status: complete
- Send deadlines regarding Creation Adventure Workshop to phone tree volunteers (and update phone tree training for new volunteers) (Action: Jeremy) – status: unknown)
- Find out what “senior” means in the brochure for discount price (Action: Ron) – status: AiG says 55 or older

# Action Items from Previous Meetings (Cont'd)

- Add directions from the Greenway to the phone tree (Action: Jeremy) – status: unknown
- Send Kron-Op to Cris (Action: Chap – status: Done)
- Find out if hallway behind balcony is clear enough for chair movers to use. This also probably needs to be clear as a fire escape if the balcony is in use (Action: Ron) – status: Dr. Snowden say it can be used; checked 2nd floor corridor – not open)
- Transport 25 tables to the conference (Action: Jim Shipe) – status: future).
- Ministry materials from tables at back of church need to be removed prior to Wednesday night for chair setup (Action: Ron) – status: Dr. Snowden says they will be removed by Wednesday night

# Action Items from Previous Meetings (Cont'd)

- Save milk jugs or other similar sized containers to spray paint and use as parking lot markers. (Action: All committee members); Status: ongoing
- Find out if refrigeration is available at the Community Church for food storage (Action: Ron) – status: unavailable; church has a couple of ice chests
- Send your volunteer availability Thursday, Friday, Saturday, and Sunday during the conference to Cris Loop. (Action: All committee members)
- Ask Jeremy Spicer about A/V status working with the church. Connecting auditorium to several of the rooms still unresolved (Action: Cris): status: complete
- Ask the Community Church about leftover book storage (Action: Ron) – status: Dr. Snowden say to leave the boxes in the Narthex

# Action Items from Previous Meetings (Cont'd)

- Send an e-mail to volunteers willing to staff phones (Action: Cris) – status: unknown.
- Set up a schedule for phone volunteers including evenings the week of the conference and weekends to relieve burden on other committee members (Action: Jeremy – status: unknown
- Anyone wishing to donate money toward volunteer food costs should e-mail Jim Shipe as soon as possible. (Action: All committee members) – status: incomplete

# Financial Update

- Giving to date **-\$14,350** (per Jim's records); does AiG agree?
- Budget of **\$14.2 K** to
  - Pay for mailing 3000 invitations at \$1.79/each
  - Pay for **280** Pastors and leaders luncheon
  - Pay for Ken Ham and James Steffen to fly to DC
  - Pay for hotel and lodging of two AiG staff; Steve Carmack to come at AiG expense
- **Additional \$600 needed for volunteer meals during Student Meeting and Conference**

# Brochures Status

- AiG printed about 60,000 total
- AiG mailed out about 11,000 to churches from requests made on CLM response cards and requests recorded in the MySQL data base
- Jim Shipe has remaining 2900-3000

# Conference Matters

- Conference Facilities Status – Karen Jones
- Conference Volunteer Status – Bob and Cris Loop
- Parking and Traffic Control – JayBee Collins
- Registration Procedure for Volunteers

# Facilities Status

## Room Assignments

- Speakers break room – Pastor's office
- Volunteer break room – Portico Atrium
- Book sales – Narthex
- Registration and lunch Sales – Narthex and downstairs Lobby
- Lunches handout – Reception room off Narthex
- Conference overflow– Fire Escape
- Creation Adventure Workshop – KGB Room
- Spanish interpretation area – Crosswalk Room
- Mandarin interpretation area – Reign Forest Room or Sanctuary
- Lunch tables in KGB Room

# Facilities Status – Chair Rental

- Loudoun Events Rental, LLC, Leesburg
- 1150 chairs needed for Sanctuary and Crosswalk Room – \$2702.50
  - Main floor – 600
  - Balcony – 450
  - Crosswalk Room – 100
- 500 chairs needed for Fire Escape (overflow) (option to be exercised by May 1) – \$1175.00
- White Samsonite (plastic) folding, setup and takedown
- Setup May 17; takedown May 21
- Total Cost – \$3877.50
- May need 49 more chairs for Reign Forest Room; will require a contract mod if needed - are they available?
- When does Loudoun Chair Rental need to start to have chairs set up by 12:00 noon?

# Other Facility Items

- Directional signs within building – TCC
- TCC will supply lunch/drinks for purchase
- Will use Blue Ridge Bible Church's 8-foot tables (9) and TCC's metal folding chairs for the Creation Adventure Workshop
- Two registration areas
  - Narthex
  - Ground Floor Lobby
- Committee will supply and post outside signs

# Chair Summary

- Rental of 1650 white Samsonite folding chairs
- TCC metal folding chairs – 294 available
  - 105 for the Creation Adventure Workshop
  - 30 in the Narthex for registration, lunch sales, and co-sponsors
  - 50 for Portico Atrium volunteer break room
  - 7 in the Ground Floor Lobby for registration and greeting Mandarin and Spanish speaking people

# Table Summary

- 23 8-foot tables to be borrowed from Blue Ridge Bible Church (Jim Shipe will bring 25)
  - 12 for book sales (to remain until after Sunday worship services)
  - 9 in KGB Room for Creation Adventure Workshop (to be returned after Conference)
  - 2 for co-sponsors (to be returned after Conference)
- 14 TCC six-foot tables (15 available (?))
  - 6 for registration
  - 2 for lunch sales
  - 3 for handling and stacking lunches
  - 2 for Video Conference information (?)
  - 1 at door for Creation Adventure Workshop for child check-in
- 9 TCC round tables (29 available)
  - 9 in Portico Atrium volunteer break room (church conference room)

# Volunteer Manager Status

## 4-21-07

# Volunteer Status

- Confirmation email sent Monday April 16<sup>th</sup> to approximately 90 people
- Response to date: 28%
  - Concern area--Parking volunteers are lagging
- We will get this done by setting up Team Leaders to a variety of departments. Will be supplying the team leads with AiG working procedures and ironing out any situations unique to this conference. (in progress—using punch lists)

# Team lead status

- Team Leaders
  - Parking – JayBee Collins
  - Usher – **Vacant**
  - Book – Alan Jenkins
  - Registration – **(?)**
  - CAW – ? Swomley (2) (Awaiting Confirmation – Confirmed early and worked CLM)
  - Break room – Chap Gleason/Bryan Brooks
  - A/V – Jeremy Spicer
  - Set up – Karen Jones
  - Take down – Doug Kent
  - Sunday morning – Doug Kent
  - Supplies (Headsets, other) – Chap Gleason

# Next Steps

- Sent out another confirmation letter Saturday April 21<sup>st</sup>. First email may have been confusing to some with the many choices.
- VM will be out April 22-29<sup>th</sup>.
- Praying for usher lead
- Working on detailed lists of responsibilities  
Kron –op for team leads

# Next steps continued

- Work with team leads on information given to us by AiG on how their area will work/overlaps.
- Provide names of people to the team leads by May 4<sup>th</sup>.

# Volunteer Responses Lagging

- Volunteers time constraints seem to only want to work one session (SM, Fri.conf. or Sat. conf) This will require more volunteers!
- Not concerned that we will not have enough volunteers—I think a lot of people have not responded to form e-mail. Will contact by phone soon.
- To date last names of those who have responded: Kent, Lane, Butler, Nelsen, Domerese, Kapka, Gollaway, Matrix, Issac (2), Gleason, Mackall (3), Wardwick, Cofer (4).
- Back up charts show where people are placed and where they are needed. Charts are linked to an excel spreadsheet where we pug in names. Placed people at preference for now

# VM backup confirmations by function

Volunteer Status as Of Saturday April 21st Firm Commitments

Day	Function	Need	Commitments	Deficiency
Thursday	Setup	11	2	-9
Friday	SM			
	Parking	10	1	-9
	Book	8	6	-2
	Usher	11	4	-7
	Conference			
	Parking	12	2	-10
	Book	24	9	-15
	Usher	13	3	-10
	CW	6	2	-4

Day	Function	Need	Commitments	Deficiency	
Saturday	Conference				
	Parking	12	2	-10	
	Book	24	3	-21	
	Usher	13	1	-12	
	CW	6	1	-5	
	Tear Down	10	11	1	
Sunday		5	1	-4	
Flexible Backups		5	0	-5	
Total Volunteer Slots (Not People)		170	48	-122	28%
	Parking	34	5	-29	15%
	Book	56	18	-38	32%
	Usher	37	8	-29	22%
	CW	12	3	-9	25%

# Parking and Traffic Control

- Shortage of parking for Student Meeting if field behind church too soggy
- TCC to ask Telos-Xacta Corporation next door if their parking lot can be used Friday Night and Saturday
- Back up plan for Friday night is to use portable lighting (rental \$750 plus gasoline for 5 portable generator/floodlight stands)\*
- Back up to back up plan is to use off site parking and shuttle buses; church has three school buses, two large and one small
- Loudoun County Police for traffic control in and out\*
- Vests and flashlights for parking lot attendants
- International Orange painted milk jugs to guide parking

\* Need AiG approval and funding

# Parking and Traffic Control (Cont'd)

- Dr. Snowden says we can't close off church's side parking for the Student meeting – discuss again at 4/30 meeting with TCC
- Dr. Snowden says we can park buses along the roadway as long as drivers stay with the buses – estimate of number of buses expected (?)
- Need to stay out of four reserved red spaces (Poulin Chiropractic) in parking lot of adjacent building
- Need to keep SM attendees from parking in adjacent building's lot
- TCC buses
  - TCC has 2 66-passenger buses and one 18 passenger bus
  - TCC can supply driver for 18-passenger bus but AiG will need to pay drivers for 66-passenger buses
  - Can use 18-passenger school bus for shuttle to field behind the<sup>31</sup> church

# Registration Procedure for Volunteers

- Cris is compiling a list of names, and instead of mailing them free passes, we will have a Will Call line (In the Narthex it will be the same line as the CAW and in the downstairs lobby it will be its own line).
  - As of 4/22 Cris was still waiting to hear from 3 county coordinators. Steve Blanchard, Lanny Larimore and Fred Pearce
  - Ron needs to forward Cris the names of all the interpreters
- Cris will have the list and instructions to county coordinators April 30th.

# Simultaneous Interpretation

- Spanish – Crosswalk Room –Pete Batista (CBC) lead (others Jacqueline Laparra (CBC); Paul and Frida Harrington (TCC); Yenia Perez
- Mandarin – Phyllis Lau (Chantilly Bible Church) lead; one other from Chantilly Bible Church; one from Nancy Chen’s church
- Deaf – Neil Augustine FBC Alexandria lead; Charlene Augustine and Paula Gallaway (FBCA); Jan Pennington (CBC)
- Only 14 headsets so far; working on compatibility of TCC and CBC systems operation side-by side
- If headsets used Mandarin translator will be located in Cry Room; otherwise in Reign Forest Room

# Time Line Events to Occur in April and May

- Local Committee enlists as many pastors who registered for the CLM but didn't attend to distribute brochures and post posters in their churches – Mar 28-May 11, 2007
- AiG ships books, tapes, and DVDs to the host church – May 11, 2007 to arrive May 14, 2007 [AiG to ask host church if they will need Local Committee help at the receiving end].
- Local Committee participates in Conference set up [Responsibility: Karen Jones] – May 17 (may partially occur Wednesday night 5/16)
- Pick up AiG personnel at the airport and to and from hotel and transport Ken Ham to any scheduled talk show interviews [Responsibility: Jeremy Gibson] – May 17, 2007
- Staff phones during week of Conference [Responsibility daytime: TCC; Monday-Thursday evenings: Jeremy Gibson - May 14-19
- Books delivered to TCC [Responsibility AiG] – May 14
- Local Committee assists in setup – May 17

# Time Line Events to Occur in April and May

- Local Committee participates in Student Meeting, including distributing leftover brochures from CLM [Responsibility: Frank Strickland, Karen Jones, and Bob and Cris Loop] – May 18
- Local Committee participates in the Conference including registration [Responsibility (Bob and Cris Loop)]; book sales [Responsibility (Bob and Cris Loop)]; and ushering (inside and outside)/parking lot attendants [Responsibility (Bob and Cris Loop)]; and Creation Adventure Workshop [Responsibility: (TBD)], and
- Local Committee provides transportation between hotel and host church for AiG personnel [Responsibility: Jeremy Gibson] – May 18-19
- Local Committee participates in take down [Responsibility: Karen Jones] – May 19
- TCC and Local Committee completes takedown and stores books for pickup on May 21 [Responsibility: TCC]

# Time Line Events to Occur in April and May

- Transportation of Conference speakers to/from churches where they will be speaking at Sunday services, and in returning AiG personnel to the airport [Responsibility: Jeremy Gibson] –May 20, 2007; Ken Hame will be speaking at TCC; Danny Faulkner will be speaking at CBC

# Wrap-up/Action Item Review

# Next and Final Meeting

May 10, 2007 at The Community  
Church

**Back Up Slides**

## Detailed Time Line\*

1. Local Committee finds a host church – complete
2. AiG and Local Committee Chairman/Co-chairmen sign Commitment Letter – complete
3. Church and AiG sign Letter of Agreement – complete
4. Local Committee secures Christian Leaders Meeting (CLM) site – complete
5. Updated Strategy formulated and agreed to by AiG – complete
6. Local Committee formulates CLM/Local Committee Budget – complete

\*Items in blue modified December 9, 2006.

## Detailed Time Line (Cont'd)

7. Recruiting of Committee Members and List Builders/Phone Callers – still in progress
8. Local Committee attempts to get support for CLM in church budgets – Aug 2006
9. Local Committee feeds contact information to AiG on Christian radio or TV stations to co-host – start Aug 2006; co-sponsors must be locked in by Jan 31, 2007  
(Complete)
10. Building of Mailing List– Aug, Sep, and Oct 2006; target completion date Nov 16, 2006
11. Local Committee reviews draft Conference brochure– Sep 15, 2006; forward comments to AiG by Oct 15, 2006

## Detailed Time Line (Cont'd)

12. Local Committee -mails Christian Schools asking them to place the Conference on school calendars; use various methods to ask churches to place the event on their calendars– Nov 1, 2006 (Completed in mid December)
13. Internal target for the Local Committee] to complete list of names and addresses of evangelical pastors and other Christian leaders in EXCEL file and send to AiG – Nov 16, 2006
14. Local Committee sends list of names and addresses of evangelical pastors and other Christian leaders in EXCEL file to AiG; send separate lists of Christian schools and statewide home school associations – Dec 18, 2006 (Complete)

# Detailed Time Line (Cont'd)

15. AiG pays CLM caterer first \$500 deposit – Jan 1, 2007  
(Complete)
16. Local Committee e-mails a PDF copy of the Conference brochure to churches and Christian schools and home school groups and asks that the Conference be placed on their calendars - Jan 30, 2007
17. Local Committee installs a special, designated phone line for the CLM and the AiG Conference - Jan 18, 2007  
(Complete)
18. AiG with Local Committee assistance, finalizes radio/TV co-hosts for Conference brochure – Jan 31, 2007 (can add stations that will run free spots after this time, but they won't receive credit in the Conference brochure)  
(Complete)

## Detailed Time Line (Cont'd)

19. AiG mails CLM invitations to pastors/other Christian leaders – Feb 12, 2007 (allows 3-10 days for postal delivery- (Actually occurred February 23)
20. Local Committee conducts calling on two Saturdays, for counties without callers [Responsibility Chap Gleason]– February 17 and February 24 (AiG made these calls)
21. AiG sends radio spots to Christian radio/TV stations that will support the Conference – Feb 21, 2007 (Complete)
22. Local Committee follows up CLM invitations with a phone call reminder - Feb 22, 2007; calling to complete March 5, 2007 (Complete)
23. AiG prints and sends Conference brochures to local committee - Feb 26, 2007 (Brochures received March 20)
24. AiG pays CLM caterer second \$500 deposit – Mar 1, 2007 (Complete)

## Detailed Time Line (Cont'd)

25. Local Committee completes fund raising for the CLM – Mar 5, 2007 (Complete)
26. AiG sends notification of Student Meeting to Christian schools and home school groups via U.S. mail - Mar 15, 2007 (Complete)
27. County Coordinators notify Local Committee Chairman of first meal count of CLM attendees – Mar 17, 2007 (Complete)
28. Local Committee notifies AiG of the first meal count of CLM attendees – Mar 19, 2007 ) (Complete)
29. AiG contacts the CLM caterer with the contract-required reservation count (one week in advance of the CLM) – Mar 20, 2007 (Complete)

## Detailed Time Line (Cont'd)

30. AiG ships a pallet of books, tapes, and DVDs to the CLM site – Mar 20, 2007 **(Complete)**
31. Local Committee makes follow-up phone call to CLM respondents – Mar 23-24, 2007 **(Complete)**
32. County Coordinators notify Local Committee Chairman of final count – 6:00 PM Mar 24, 2007 **(Complete)**
33. Local Committee notifies AiG of the final count of CLM attendees – evening of Mar 24, 2007 **(Complete)**

## Detailed Time Line (Cont'd)

34. AiG contacts the CLM caterer with the final reservation count – AM Mar 26, 2007 (Complete)
35. Hold CLM - Mar 27, 2007 (Complete)
36. Local Committee collects leftover Conference brochures to be distributed to students at Student Meeting - March 27, 2007 (Complete)
37. Local Committee stores books/tapes/DVDs left over from the CLM until the May 18-19 Conference - Mar 27, 2007 (items to be stored at Jim Shipe's house) (Complete)
38. Local Committee helps coordinate the Student Meeting, including taking reservation on a local phone line for groups of 25 or more - Mar 28, 2007 (Complete)

## Detailed Time Line (Cont'd)

39. Local Committee enlists as many pastors as possible who didn't attend the CLM to show the AiG promotional DVD, distribute brochures and post posters in their churches – Mar 28-May 11, 2007
40. AiG ships books, tapes, and DVDs to the host church – May 14, 2007 to arrive May 14, 2007 [AiG to ask host church if they will need Local Committee help at the receiving end].

## Detailed Time Line (Cont'd)

41. Local Committee participates in Conference set up picking up AiG personnel at the airport and to and from hotel and in transporting Ken Ham to any scheduled talk show interviews – May 17, 2007 [usually interviews are handled by phone and pre-recorded. This is an area that is in flux as the Christian radio media is changing.]
42. AiG Conference - May 18-19, 2007; Local Committee staffs phones during Conference

## Detailed Time Line (Cont'd)

43. Local Committee assists in setup, book sales, and takedown and transportation of Conference speakers to/from churches where they will be speaking at Sunday services, and in returning AiG personnel to the airport –May 20, 2007

## Detailed Time Line (Cont'd)

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## Local Committee Positions

- Chairman - Ron Reese
- Co-Chairmen - Chap Gleason and Jim Shipe
- Church Manager - Chap Gleason
- County Coordinators and Minority Church Managers (18 total) (7 on this slide)
  - Fairfax County, VA - Steve Blanchard
  - Arlington County/Alexandria, VA - Bryce Cumbie
  - Prince William County, VA - Corry and Joni Isaac
  - Loudoun County, VA - Doug Kent
  - Fauquier County, VA - Bob and Chris Loop
  - Culpeper/Rappahannock/Orange/Madison/Greene Counties, VA - Tad Butler
  - King George and Spotsylvania Counties/Fredericksburg, VA - Lanny Larrimore

## Local Committee Positions (Cont'd)

- County Coordinators (11) (Cont'd)
  - Stafford County, VA - **Vacant**
  - Frederick and Clarke Counties, VA/Berkeley and Jefferson Counties, West Virginia – Charles Anttila
  - Montgomery County, MD - Fred Pearce
  - Prince Georges County, MD - Alan Jenkins
  - Howard County, MD - Jason Bassett
  - Anne Arundel County/City of Annapolis, MD - Diane Smith
  - Charles County, MD - **Vacant**
  - Calvert County, MD - **Vacant**
  - St. Mary's County, MD - **Vacant**
  - Frederick County/City of Frederick, MD - Denise Cofer
  - District of Columbia - Joyce Wardrick
  - Christian Schools - Cris Loop

## Local Committee Positions (Cont'd)

- Minority Church Managers (4) -
  - African American Church Manager - **Vacant**
  - Chinese Church Manager - Willie Wong
  - Hispanic Church Manager – **Vacant**
  - Korean Church Manager – Hee Hwang

## Local Committee Positions (Cont'd)

- Equipment Manager - David and Jeremy Spicer /Jay Auxt (Assistant)
- Transportation Manager - Jeremy Gibson
- Facilities Manager -
  - CLM - Ron Reese acting
  - Student Meeting and Conference - Karen Jones
- Publicity Manager - Joe Wang
- Telephone Manager - Jeremy Gibson
- Volunteer Manager – Bob and Chris Loop
- Student Meeting Manager - Frank Strickland
- Prayer Manager - Michelle Yuen