

May 2007 Washington, DC Area AiG Conference

Monthly Meeting of Local
Committee

May 10, 2007

Prayer

- Praise for answered prayer for Telos' Corporation's willingness to let us use part of their parking lot all day Friday and Saturday
- Prayer for Fred Pearce with his loss of both of his parents since March
- Prayer for more volunteers for the Conference
- Prayer for a smooth-running Conference
- Prayer that we will not have to turn people away
- Prayer for speakers and volunteers
- Prayer for safety of those who attend
- Prayer that God will bring people from various cultural backgrounds

Agenda

- Prayer
- Introductions
- Current Status
- Review of Action Items from Previous Meetings
- Financial Update – Jim Shipe
- Conference Matters
 - Facilities
 - Volunteers
 - Parking and Traffic Control
 - A/V
 - Volunteer Break Room
 - Registration Procedure for Volunteers
 - Conference Timeline
- Certificates of appreciation – Bryce Cumbie
- Time Line Events to Occur in May
- Wrap-up/Action Item Review

Introductions

Current Status

- We are in home stretch
- We can use Telos Corporation's parking lot both Friday and Saturday
- Significant issues that we still need to resolve
 - Use of part of parking lot of other next door building during the day Friday
 - Traffic control
 - Video and audio hookup from sanctuary to Fire Escape and Crosswalk Rooms
 - Compatibility of transmitters/headsets from Chantilly Bible Church for Mandarin interpretation
 - Rental of 49 additional chairs contingent on the outcome of the two items above

Action Items from Previous Meetings

- Ken Ham to announce he will be speaking at the church May 20 so Conference attendees can attend (Action: Ron – status: Ron passed responsibility to AiG but still needs to remind them at the Conference)
- Provide an TCC info sheet for their phone answerers. (Action: Karen) – status: incomplete; should be sufficient when CLM info stripped
- Check with AiG to see if we need a Video Conference information table for conference. (Action: Bryce) – status: dependent on availability of video conferencing brochures; unlikely to occur but AiG decision not final
- Check with AiG to see if Janet Parshall's interview with Ken Ham mentioned the AiG conference in May. Check with AiG if they want us to make contact with the Don Kroah Show to see if they are interested in an interview with Ken on the Thursday before the Conference. (Action: Joe Wang) – status: Joe to follow up his e-mail with a phone call

Action Items from Previous Meetings (Cont'd)

- Work with AIG to resolve differences in the list of giving from the local committee and AIG. (Action: Jim Shipe) – status: working with AiG
- How to handle interpretation. Action: Jeremy/Ron)– status: Jeremy to run test of Chantilly Bible Church's transmitter/receiver system at TCC
- Create signs to point people to church from Route 7, including and particularly for those coming from the east. Needs also to include directions for the Greenway via Claiborne Blvd. (Action: Jim Shipe) – status: working
- Thursday, May 17, set up time is to be determined (Action: James Steffen) – status: James will be there at 1:30 PM; Doug to start in areas other than book sales Wednesday at 8:00 PM; rental chair delivery starts at 9:00 AM Thursday

Action Items from Previous Meetings

- TCC to provide list and directions to local restaurants (Action: Jenni Harris) – status: draft reviewed at 4/30 meeting with TCC
- Get information to AiG from WTRM and H.E.A.V. to make banners (Action: Joe Wang) – status: Ron checked with AiG on acceptability of 7 MB file of H.E.A.V. logo; AiG to call Chris Petsko of WTRM for a higher resolution file of WTRM logo
- Volunteers will be needed to escort the children to the Creation Adventure Workshop (Action: Bob and Cris Loop) – status: working

Action Items from Previous Meetings (Cont'd)

- Add directions from the Greenway to the phone tree (Action: Jeremy) – status: unknown
- Save milk jugs or other similar sized containers to spray paint and use as parking lot markers. (Action: All committee members); Status: ongoing
- Send your volunteer availability Thursday, Friday, Saturday, and Sunday during the conference to Cris Loop. (Action: All committee members)

Action Items from Previous Meetings (Cont'd)

- Set up a schedule for phone volunteers including evenings the week of the conference and weekends to relieve burden on other committee members
(Action: Jeremy – status: partially complete)
- Ask AiG to take CLM information off the event website
(Action: Ron) – status: removed
- Add single session rates to the phone tree (Action: Jeremy) – status: unknown

Action Items from Previous Meetings (Cont'd)

- Ask Bryan Brooks if he need ice chests for volunteer food and drinks and, if so, how many (Action: Chap) – status: 4 needed
- Talk with AiG about starting the church selection process by getting agreement first from a church to host the next major Conference and then select a date (Action: Ron) – status: AiG says it is done either way
- Find out from TCC what time on Friday the parking lot of the building next door to the church in the direction of the Beltway becomes available (Action: Ron) – status: 5:00 PM
- Jeremy Gibson to let TCC know the procedure for handling the tool-free phone line

Action Items from Previous Meetings (Cont'd)

- Ask TCC what kind of batteries the walkie talkies take, and what kind of batteries the Chantilly Bible Church receivers take. We should make bulk buys of compatible batteries (Action: Ron) – status: 10 walkie talkies take three AA batteries each; 25-30 receivers take two AA batteries each; Ron bringing 98 batteries
- Work out where signs will be placed within the church (bilingual?) (Action: Karen/Jenni Harris) – status: unknown
- Ask about lunch costs at TCC for the conference (Action: Ron) – status: \$6.00 including soft drink
- E-mail Cris about number of ushers needed (Action: Doug) – status: unknown
- Establish schedule with James about transportation needs to/from hotel (Action: Jeremy Gibson) – status: unknown)

Action Items from Previous Meetings (Cont'd)

- Send any lessons learned from this conference planning to Ron Reese before you forget (Action: all Committee Members) – status: input received from Jeremy Gibson and Chap

Financial Update

- Giving to date **-\$14,350** (per Jim's records); does AiG agree?
- Budget of **\$14.2 K** to
 - Pay for mailing 3000 invitations at \$1.79/each
 - Pay for 281 Pastors and leaders luncheon
 - Pay for Ken Ham and James Steffen to fly to DC
 - Pay for hotel and lodging of two AiG staff; Steve Carmack to come at AiG expense
 - As of 4/11/07, CLM has cost \$13,512.90 (CLM Meal + Invitation + Travel, Food, & Lodging)*
 - **Reston Bible Church gift not yet credited**
- **Cost of volunteer meals during Student Meeting and Conference covered – not included in \$14,350 figure above**

* Does not include AiG meal charges (est. \$100 max)

Conference Matters

- Conference Facilities Status – Karen Jones
- Conference Volunteer Status – Bob and Cris Loop
- Parking and Traffic Control – JayBee Collins
- A/V Status – Jeremy Spicer
- Registration Procedure for Volunteers
- Volunteer Break Room – Bob and Cris
- Conference timeline

Facilities Status

Room Assignments

- Speakers break room – Pastor's office
- Volunteer break room – Portico Atrium
- Book sales – Narthex
- Registration and lunch Sales – Narthex and downstairs Lobby
- Lunches handout – Reception room off Narthex
- Conference overflow– Fire Escape
- Creation Adventure Workshop – KGB Room
- Spanish interpretation area – Crosswalk Room
- Mandarin interpretation area – Sanctuary or Reign Forest Room
- Lunch tables in KGB Room

Facilities Status – Rental Chairs

- Loudoun Events Rental, LLC, Leesburg
- 1650 chairs needed for Sanctuary and Crosswalk Room
 - Main floor – 600
 - Balcony – 450
 - Crosswalk Room – 100
 - Fire Escape (overflow) – 500 (AiG exercised option April 27)
- Setup May 17 (9:00 AM-noon); takedown May 21
 - Loudoun Chair Rental will start setting up chairs at 9:00 AM May 17 and finish by 12:00 noon
- Total Cost – \$3877.50
- May need 49 more chairs for Reign Forest Room; will require a contract mod if needed

Table Summary

- 23 8-foot tables to be borrowed from Blue Ridge Bible Church (Jim Shipe will bring 25)
 - 12 for book sales (to remain until after Sunday worship services)
 - 9 in KGB Room for Creation Adventure Workshop (to be returned after Conference)
 - 2 for co-sponsors (to be returned after Conference)
- 15 TCC six-foot tables (15 available (?))
 - 6 for registration
 - 2 for lunch sales
 - 3 for handling and stacking lunches
 - 2 for Video Conference information (?)
 - 1 at door for Creation Adventure Workshop for child check-in
 - 1 in Cry Room for Mandarin translator
- 9 TCC round tables (29 available)
 - 9 in Portico Atrium volunteer break room (church conference room)

TCC Chair Summary

- Folding Chairs
 - Portico Atrium – 40
 - Narthex – 30
 - KGB – 110
 - Fire Escape – 50 in back for lunch
 - Cry Room – 5 (TCC or rental?)
 - Ground Floor Lobby – 10 TCC chairs
- Other
 - Swap round table in the Portico Atrium with that in the pastor's office

Volunteer Manager Status

As of Tuesday May 8th, 2007

Status as of May 8

- Volunteers remain lagging but reaching workable levels
- Will need to mix Ushers and Book Sales based on priority
 - Assignment/confirmation Emails sent out Sunday May 6th
 - Two two potential volunteers to confirm Friday, May 11
 - Five potential volunteers to confirm Saturday, May 12
- Creation Adventure Workshop registration extremely low
 - 24 signed up for Friday night and 46 for the first session on Saturday
 - AiG will not open a second session Saturday unless the first one fills.
- Yet to choose usher lead: Asking Jim Cofer

Volunteer Status as of Tuesday, May 8 - Firm Commitments

Day	Function	Need	Commitments	Deficiency	
Thursday	Setup	11	10	-1	
Friday	SM				
	Parking	10	9	-1	90%
	Book	8	10	2	125%
	Usher	11	10	-1	91%
	Conference				
	Parking	12	11	-1	92%
	Book	24	20	-4	83%
	Usher	13	12	-1	92%
	CAW	6	6	0	100%
Day	Function	Need	Commitments	Deficiency	
Saturday	Conference				
	Parking	12	12	0	100%
	Book	24	20	-4	83%
	Usher	13	12	-1	92%
	CAW	6	6	0	100%
	Take Down	10	13	3	130%
Sunday		5	5	0	100%
Flexible Backups		5	0	-5	0%
Total Volunteer Slots (Not People)		170	156	-14	92%
	Parking	34	32	-2	94%
	Book	56	50	-6	89%
	Usher	37	34	-3	92%
	CAW	12	12	0	100%
		139	128	-11	92%

Volunteer Notes

- List on next pages are volunteers – need to know if any leadership has not yet responded. (At CLM we were surprised by some attendees)
- Several church queries have gone out for more volunteers
- Critical time is Friday Night – several say will arrive late
- 0 Contingent reserves for no shows

Trade-Off Plans with Shortages

1. First priority – Leadership engagement during peaks and shift breaks
2. Less people guiding line in favor of desk and minimal ushers
3. Pull people from CAW to registration
4. Eliminate all but one usher in sanctuary
5. Close one or more registration lines downstairs (expect upstairs to get majority)

Priorities are always parking initially, tables and cash registers

Adams	Saundra
Arevalo	Maria
Auxt	Jay
Auxt	Phillip
Auxt	Tricia
Ayers	Bryan
Blanchard	Julia
Blanchard	Steve
Butler	Tad
Cofer	Ben
Cofer	Denise
Cofer	Emily
Cofer	Jim
Cofer	Katie
Cofer	Sam
Collins	Jaybee
Cumbie	Bryce
Day	Dr. Dennis
Domerese	Dori
Domerese	Keith
Edewaard	Marilyn
Gallaway	Lori
Gibson	Jeremy
Gleason	Cecelia
Gleason	Chap
Gleason	Ryan
Hanson	Ray
Isaac	Corry
Isaac	Joni
Jenkins	Alan

Jones	Karen
Jones	Valerie
Kapka	Ken
Kent	Chris
Kent	Doug
Kester	Pete
Lane	Gil
Loop	Brian
Loop	Katherine
Mattix	Michael
Morgan	Lynn
Morrison	Todd
Nelson	Fran
Neubert	Chris
Reese	Ann
Rockett	Ethan
Rockett	Jehred
Sereno	Mary
Shipe	Jim
Sieberlich	Gene
Smith	Diane
Smith	Ruthanne
Smith III,	Mike
Spicer	Jeremy
Swomley	John
Swomley	Ynita
Wang	Joseph
Wardwick	Joyce
White	Denise
Whitlow	Joshua
Wong	Willie
Wright	John
Yates	Nichole

Volunteer Break Room

- FRIDAY Meals that will be provided

Breakfast/snacks	52
Lunch	65
Dinner	* 125

*this is a change since last time. We decided to provide meals for people coming right after work. We have padded the numbers by 10-15.

The meals are being provided for:

all volunteers
translators
AiG team
Sponsors

Volunteer Break Room

SATURDAY meals that will be provided are

- Light breakfast 125
- Lunch 125

Again the people who will be able to partake are:

All volunteers

Translators

AiG team

Sponsors

We anticipate that some families will join our volunteers in the break room, but not many

Volunteer Break Room

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All volunteers

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Parking and Traffic Control

- Telos Corporation next door has agreed for us to use the outer portion of their parking lot (____ spaces) all-day Friday and Saturday
- TCC checking with property manager of Jefferson Office Bldg. about use of outer three rows of parking during the day Friday
- Use one portable generator/floodlight stand in Telos parking lot , one for roadway from Telos to the church, and one in closest unpaved area behind the church *
- Loudoun County Sheriff's Dept for traffic control in and out TBD*
- FBC Alexandria to loan us vests and flashlights for parking lot attendants and cones (Karen, can you bring on Thursday and return Saturday?)
- Painted milk jugs to guide parking - paint Thursday

* Use in Telos parking lot contingent upon Telos approval

Parking and Traffic Control (Cont'd)

- Need to stay out of four reserved red spaces (Poulin Chiropractic) in parking lot of adjacent building
- Need to keep SM attendees from parking in adjacent building's lot
- TCC buses
 - TCC has two 66-passenger buses and one 18 passenger bus
 - Local Committee can supply driver for 18-passenger bus for shuttle to and from Telos parking lot
 - Can use 18-passenger school bus for shuttle to and from Telos parking lot

Parking Space Summary

Student Meeting

TCC lots – 313

Telos Lot – 250?

Jefferson Office

Bldg Lot – 114

Unpaved area

behind TCC –325*

Conference

TCC lots – 313

Telos Lot – 250 ?

Jefferson Office Bldg

Lot – 211

Unpaved area behind

TCC – 325*

* If it hasn't rained in the last 12 hours; do not plan to use
Friday night

Registration Procedure for Volunteers

- Cris is compiling a list of names, and instead of mailing them free passes, we will have a Will Call line (In the Narthex it will be the same line as the CAW and in the downstairs lobby it will be its own line).
 - Cris still waiting to hear from 2 county coordinators
 - Lanny Larimore and Fred Pearce
- Cris will have the list and instructions to county coordinators April 30th.

A/V Status

- Installation of audio and video connections from sanctuary to Fire Escape Room
- Tuesday Meeting with Brian Ayres and Joshua Whitlow
- Electromagnetic compatibility (EMC) test of Chantilly Bible Church transmitter/receiver system at The Community Church
- Installation of temporary audio/video feed from Fire Escape Room to the Crosswalk Room
- Equipment, including capability for speakers to select slides from a laptop at the speaker's podium and need, if any, to borrow equipment from other churches
- A/V volunteers
- A/V Matrix

Simultaneous Interpretation

- Spanish – Crosswalk Room –Pete Batista (CBC) lead (others Jacqueline Laparra (CBC); Paul and Frida Harrington (TCC); Yenia Perez
- Mandarin – Phyllis Lau (Chantilly Bible Church) lead; Zhuoting Cai from Chantilly Bible Church (?); Li Cai from Nancy Chen’s church (?)
- Deaf – Neil Augustine FBC Alexandria lead; Charlene Augustine and Paula Golladay (FBCA); Jan Pennington (CBC)
- If headsets used Mandarin translator will be located in Cry Room; otherwise in Reign Forest Room

Conference Timeline

Time Line Events to Occur in May

- Local Committee enlists as many pastors who registered for the CLM but didn't attend to distribute brochures and post posters in their churches – Mar 28 - May 11, 2007
- AiG ships books, tapes, and DVDs to the host church – May 11, 2007 to arrive May 14, 2007 [AiG to give TCC a three-hour window for delivery].
- Local Committee participates in Conference set up [Responsibility: Karen Jones] – May 16-17
- Pick up AiG personnel at the airport and to and from hotel and transport Ken Ham to any scheduled talk show interviews [Responsibility: Jeremy Gibson] – May 17, 2007
- Staff phones during week of Conference [Responsibility daytime: TCC; Monday-Thursday evenings: Jeremy Gibson - May 14-19

Time Line Events to Occur in April and May

- Local Committee participates in Student Meeting, including distributing leftover brochures from CLM [Responsibility: Frank Strickland, Karen Jones, and Bob and Cris Loop] – May 18
- Local Committee participates in the Conference including registration [Responsibility (Alan Jenkins)]; book sales [Responsibility (Alan Jenkins)]; and ushering (inside and outside)/parking lot attendants [Responsibility (JayBee Collins)]; and Creation Adventure Workshop [Responsibility: (John Swomley)]
- Local Committee provides transportation between hotel and host church for AiG personnel [Responsibility: Jeremy Gibson] – May 18-19
- Local Committee participates in take down [Responsibility: Karen Jones/Doug Kent] – May 19
- TCC and Local Committee completes takedown and stores books for pickup on May 21 [Responsibility: TCC/Doug Kent]

Time Line Events to Occur in April and May

- Transportation of Conference speakers to/from churches where they will be speaking at Sunday services, and in returning AiG personnel to the airport [Responsibility: Jeremy Gibson] –May 20, 2007; Ken Ham will be speaking at TCC; Danny Faulkner will be speaking at CBC

Wrap-up/Action Item Review

Next and Final Meeting

May 10, 2007 at The Community
Church

Back Up Slides

Detailed Time Line*

1. Local Committee finds a host church – complete
2. AiG and Local Committee Chairman/Co-chairmen sign Commitment Letter – complete
3. Church and AiG sign Letter of Agreement – complete
4. Local Committee secures Christian Leaders Meeting (CLM) site – complete
5. Updated Strategy formulated and agreed to by AiG – complete
6. Local Committee formulates CLM/Local Committee Budget – complete

*Items in blue modified December 9, 2006.

Detailed Time Line (Cont'd)

7. Recruiting of Committee Members and List Builders/Phone Callers – still in progress
8. Local Committee attempts to get support for CLM in church budgets – Aug 2006
9. Local Committee feeds contact information to AiG on Christian radio or TV stations to co-host – start Aug 2006; co-sponsors must be locked in by Jan 31, 2007
(Complete)
10. Building of Mailing List– Aug, Sep, and Oct 2006; target completion date Nov 16, 2006
11. Local Committee reviews draft Conference brochure– Sep 15, 2006; forward comments to AiG by Oct 15, 2006

Detailed Time Line (Cont'd)

12. Local Committee -mails Christian Schools asking them to place the Conference on school calendars; use various methods to ask churches to place the event on their calendars– Nov 1, 2006 (Completed in mid December)
13. Internal target for the Local Committee] to complete list of names and addresses of evangelical pastors and other Christian leaders in EXCEL file and send to AiG – Nov 16, 2006
14. Local Committee sends list of names and addresses of evangelical pastors and other Christian leaders in EXCEL file to AiG; send separate lists of Christian schools and statewide home school associations – Dec 18, 2006 (Complete)

Detailed Time Line (Cont'd)

15. AiG pays CLM caterer first \$500 deposit – Jan 1, 2007
(Complete)
16. Local Committee e-mails a PDF copy of the Conference brochure to churches and Christian schools and home school groups and asks that the Conference be placed on their calendars - Jan 30, 2007
17. Local Committee installs a special, designated phone line for the CLM and the AiG Conference - Jan 18, 2007
(Complete)
18. AiG with Local Committee assistance, finalizes radio/TV co-hosts for Conference brochure – Jan 31, 2007 (can add stations that will run free spots after this time, but they won't receive credit in the Conference brochure)
(Complete)

Detailed Time Line (Cont'd)

19. AiG mails CLM invitations to pastors/other Christian leaders – Feb 12, 2007 (allows 3-10 days for postal delivery- (Actually occurred February 23)
20. Local Committee conducts calling on two Saturdays, for counties without callers [Responsibility Chap Gleason]– February 17 and February 24 (AiG made these calls)
21. AiG sends radio spots to Christian radio/TV stations that will support the Conference – Feb 21, 2007 (Complete)
22. Local Committee follows up CLM invitations with a phone call reminder - Feb 22, 2007; calling to complete March 5, 2007 (Complete)
23. AiG prints and sends Conference brochures to local committee - Feb 26, 2007 (Brochures received March 20)
24. AiG pays CLM caterer second \$500 deposit – Mar 1, 2007 (Complete)

Detailed Time Line (Cont'd)

25. Local Committee completes fund raising for the CLM – Mar 5, 2007 (Complete)
26. AiG sends notification of Student Meeting to Christian schools and home school groups via U.S. mail - Mar 15, 2007 (Complete)
27. County Coordinators notify Local Committee Chairman of first meal count of CLM attendees – Mar 17, 2007 (Complete)
28. Local Committee notifies AiG of the first meal count of CLM attendees – Mar 19, 2007) (Complete)
29. AiG contacts the CLM caterer with the contract-required reservation count (one week in advance of the CLM) – Mar 20, 2007 (Complete)

Detailed Time Line (Cont'd)

30. AiG ships a pallet of books, tapes, and DVDs to the CLM site – Mar 20, 2007 **(Complete)**
31. Local Committee makes follow-up phone call to CLM respondents – Mar 23-24, 2007 **(Complete)**
32. County Coordinators notify Local Committee Chairman of final count – 6:00 PM Mar 24, 2007 **(Complete)**
33. Local Committee notifies AiG of the final count of CLM attendees – evening of Mar 24, 2007 **(Complete)**

Detailed Time Line (Cont'd)

34. AiG contacts the CLM caterer with the final reservation count – AM Mar 26, 2007 (Complete)
35. Hold CLM - Mar 27, 2007 (Complete)
36. Local Committee collects leftover Conference brochures to be distributed to students at Student Meeting - March 27, 2007 (Complete)
37. Local Committee stores books/tapes/DVDs left over from the CLM until the May 18-19 Conference - Mar 27, 2007 (items to be stored at Jim Shipe's house) (Complete)
38. Local Committee helps coordinate the Student Meeting, including taking reservation on a local phone line for groups of 25 or more - Mar 28, 2007 (Complete)

Detailed Time Line (Cont'd)

39. Local Committee enlists as many pastors as possible who didn't attend the CLM to show the AiG promotional DVD, distribute brochures and post posters in their churches – Mar 28-May 11, 2007 (Complete to the extend brochures were available)
40. AiG ships books, tapes, and DVDs to the host church – May 14, 2007 to arrive May 14, 2007 [AiG to ask host church if they will need Local Committee help at the receiving end (not needed)].

Detailed Time Line (Cont'd)

41. Local Committee participates in Conference set up picking up AiG personnel at the airport and to and from hotel and in transporting Ken Ham to any scheduled talk show interviews – May 17, 2007 [usually interviews are handled by phone and pre-recorded. This is an area that is in flux as the Christian radio media is changing.]
42. AiG Conference - May 18-19, 2007; Local Committee staffs phones during Conference (TCC will staff phones)

Detailed Time Line (Cont'd)

43. Local Committee assists in setup, book sales, and takedown and transportation of Conference speakers to/from churches where they will be speaking at Sunday services, and in returning AiG personnel to the airport –May 20, 2007

Detailed Time Line (Cont'd)

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Local Committee Positions

- Chairman - Ron Reese
- Co-Chairmen - Chap Gleason and Jim Shipe
- Church Manager - Chap Gleason
- County Coordinators and Minority Church Managers (18 total) (7 on this slide)
 - Fairfax County, VA - Steve Blanchard
 - Arlington County/Alexandria, VA - Bryce Cumbie
 - Prince William County, VA - Corry and Joni Isaac
 - Loudoun County, VA - Doug Kent
 - Fauquier County, VA - Bob and Chris Loop
 - Culpeper/Rappahannock/Orange/Madison/Greene Counties, VA - Tad Butler
 - King George and Spotsylvania Counties/Fredericksburg, VA - Lanny Larrimore

Local Committee Positions (Cont'd)

- County Coordinators (11) (Cont'd)
 - Stafford County, VA - **Vacant**
 - Frederick and Clarke Counties, VA/Berkeley and Jefferson Counties, West Virginia – Charles Anttila
 - Montgomery County, MD - Fred Pearce
 - Prince Georges County, MD - Alan Jenkins
 - Howard County, MD - Jason Bassett
 - Anne Arundel County/City of Annapolis, MD - Diane Smith
 - Charles County, MD - **Vacant**
 - Calvert County, MD - **Vacant**
 - St. Mary's County, MD - **Vacant**
 - Frederick County/City of Frederick, MD - Denise Cofer
 - District of Columbia - Joyce Wardrick
 - Christian Schools - Cris Loop

Local Committee Positions (Cont'd)

- Minority Church Managers (4) -
 - African American Church Manager - **Vacant**
 - Chinese Church Manager - Willie Wong
 - Hispanic Church Manager – **Vacant**
 - Korean Church Manager – Hee Hwang

Local Committee Positions (Cont'd)

- Equipment Manager - David and Jeremy Spicer /Jay Auxt (Assistant)
- Transportation Manager - Jeremy Gibson
- Facilities Manager -
 - CLM - Ron Reese acting
 - Student Meeting and Conference - Karen Jones
- Publicity Manager - Joe Wang
- Telephone Manager - Jeremy Gibson
- Volunteer Manager – Bob and Chris Loop
- Student Meeting Manager - Frank Strickland
- Prayer Manager - Michelle Yuen