

AIG Meeting Minutes of the DC Local Committee, Feb 8, 2007.

For accessing the church and student meeting database, fname1name is the username (contact Chap Gleason or Ron Reese for the password).

1. Tad Butler opened in prayer.
2. Members in attendance or participating by audio/web conferencing).

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Ron Reese	rareese@maranatha.net
Chap Gleason	Chap@The-gleasons.com (phone)
Tad Butler	teebeetoon@hotmail.com
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Lanny Larrimore	smoothops@bwwonline.com (phone)
Jeremy Gibson	jsgibson@gmail.com
Alan Jenkins	jenkina@acm.org (phone)
Joe Wang	joe.wang@runbox.com
Doug Kent	doug.kent@eds.com
Karen Jones	altrainer@cox.net (phone)

3. The website for the AIG, Washington DC conference committee is http://www.the-gleasons.com/AIG-DC_2007.htm . Ron covered the briefing presentation posted at the website. Ron sent an addendum of about 25 additional churches and Christian schools to AIG. TCC will erect a sign financed by AIG to direct traffic to the church at the conference.

4. There is still a need for County Coordinators in Stafford, VA, and Calvert, Charles and St. Mary's in Maryland. (It appears in the church database that Charles County does not have phone numbers, however) Managers for Hispanic, and African American churches are also needed.. Chris Neubert will provide Ron contact information for Hilton's and Lucille's (friends of Chris') church and pastor.

5. The budget was discussed. Giving has exceeded the budget by \$100. Praise the Lord! Contacting John Maxwell for more donations is a non-issue with the budget now met. Chap will still contact an elder at Blue Ridge Bible Church for a donation as that would provide us some latitude in expenditures. Of the total of \$13,100, \$3,000 is pledged but not received (CBC is one donor and Reston Bible Church is the other, but both checks are expected to be sent out to AiG shortly).

6. Ron emphasized there is an **urgent need for phone callers**. They are only to be asked to phone call 20 pastors. We need about 39 callers to cover the rest of the churches, mostly in Prince George's county and other parts of Maryland. Any committee members wanting to make calls originally planned for the February 17 and 24 Saturdays should call Cris Loop so that they can receive an assignment of 20 calls. These will not be made at a church, but at home since cell reception is spotty at Blue Ridge Bible Church. Committee members are strongly urged to recruit more callers. Ron noted that each of us would recruit two more callers we would nearly be there

7. No audio or video tapes of Danny Faulkner are available from AIG at this time for deaf Spanish and Mandarin interpreters to preview his speaking. Ron handed Joe Wang 3 Ken Ham DVDs for reproduction. Ron will make sure we have permission from AIG to do so. Joe Wang spoke about publicity. He will need copies of brochures for the Loudoun County Senior Expo on May 10, the weekend before the conference. Doug Kent will get volunteers from TCC for selling the books for Sunday morning, May 20. 14 - 8'foot tables are needed from Blue Ridge Bible Church for book sales (12) and co-sponsors (2) . Six 6-foot tables are needed for registration, 2 for food sales, 3 for food distribution, and 3 for volunteer food tables, for a total of 14 6-foot tables. TCC has 15 6-foot tables we can use. Round tables could also be used for volunteer food tables. Round table, of which there are a sufficient number, will be used for the Creation Adventure Workshop

8. Bryce would like to set up a video conference table on March 5 at the CLM, and at the AIG conference. Bryce will check with AIG about this. Committee members are urged to not call James Steffen at this time so he can focus on the invitations and brochures. Jeremy went over the phone tree (phone number is toll free, 866-552-1936). The phone tree is for the CLM RSVP, Student Meeting registration, directions, general information, and to contact a live person. For the Student Meetings we need to know the number of students coming for both grades K-6 and grades 7-12, since there are two student meetings. Chap will ask Fernando to update the Student Meeting database to have two fields to reflect this. Ron will get cost info for Friday only attendance. Jeremy will provide Chap with a phone tree training document to post on his website. Phone callers will need to collect addresses for pastors who did not receive an invitation and send that information to Jim Shipe so he can mail out another invitation to them. Callers, however, need to make sure the address we have in the data base for these pastors is correct.. Ron will ask AIG to forward returned invitations to Jim Shipe to recycle them since they contain DVD's and stamped envelopes. This information needs to be updated in the database as well. Invitations are supposed to go out on February 12th for calling to begin the 17th, however, the mailing the invitations will likely be delayed by several days. March 27th is the CLM. The first meal count on March 17 from county coordinators will be to Chap.

9. Chap went over the databases. Rather than creating several different user names for each caller, it was decided to simply append numbers to the county coordinator user names. For example, for Fairfax, the caller usernames would be steveblanchard01 -> steveblanchard10. (Contact Ron Reese or Chap Gleason for the password.) The CLM

database is located at: <http://www.criacionismo.org/aig/edit/churches.php> . Ron Reese has a church bulletin writeup to publicize the Conference, and will send it to anyone needing it (Doug Kent asked for a copy)

10. Facility issues were discussed. Karen is arranging to obtain 1,050 for the sanctuary, (600 on the main floor, 450 in the balcony), 100 for simultaneous interpretation into Spanish with an option of or an additional 500-600 chairs more to be used in the Fire Escape room for Conference overflow if needed. The cost is extra for setting up the chairs. Ron will ask AIG if they pay for the chair setup and removal and if leaving up the chairs for the Sunday morning worship services at TCC is OK(Update: Yes, if reasonable, and leaving the chairs there until after Sunday morning is OK)

11. Action Items.

- a. Joe Wang will need copies of brochures for the Loudon County Senior Expo on May 10
- b. Jim Shipe will work with AIG to resolve differences in the list of giving from the local committee and AIG.
- c. For the Student Meeting students, need to know if it's for grades K-6 or 7-12. Jeremy will correct phone tree. Chap to ask Fernando to modify the data base.
- d. Ron will get cost info from AiG for Friday only attendance.
- e. Alan Jenkins will create a Frequently Asked Questions (FAQs) sheet for phone callers
- f. Joe Wang will check to see if AIG has sent radio spots to WRVL.
- g. First meal count on March 17 from county coordinators will be to Chap
- h. Final meal count on March 24 from county coordinators will be to Chap also.
- i. Chap to divide up list of callers from the 4 remaining counties without a county coordinator.
- j. Cris to contact excess volunteers who signed up to volunteer at the Conference to see if they will call pastors instead.
- k. Jeremy Gibson will update phone tree training and sent it to Chap to post on the website.
- l. We will send county coordinators an e-mail when the invitations are mailed and tell them when to start calling pastors and Christian school administrators (Ron to notify Chap; Chap to notify county coordinators)
- m. Ron will ask AiG if they will pay for setup and take down of rented chairs and if AiG is willing to pay for leaving the chairs up until after Sunday worship services
- n. Doug Kent will double check to see if TCC has Loudoun County Fire Marshall approval for use of the balcony in the sanctuary.
- o. Local Committee members willing to help call in counties without a coordinators should e-mail Cris Loop.

- p. Ron will send a PDF copy of the final Conference brochure to all Local Committee members
- q. Ron will make sure we have AiG permission to reproduce the three Ken Ham DVDs for our interpreters.

12. The next meetings will occur on Feb 22 and March 8, 2007. Ron Reese closed the meeting in prayer.